



## Royal Thai Consulate

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### **EXTRA EVIDENCE REQUIRED FOR NON-IMMIGRANT VISAS**

#### **Category "B"**

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- 1) Applicant employed by non Thai company wishing to conduct business with a trading partner based in Thailand.

**Evidence required:**

- a) Supporting Letter from the company which applicant is employed by or is representing.
- b) Letter of Invitation from Thai trading partner company stating objective(s) of visit.
- c) Copy of corporate registration documents from Thai company including:-
  - 1) List of shareholders
  - 2) Business registration and licence.
  - 3) Company profile
  - 4) Details of business operation
  - 5) List of all foreign workers stating names, nationalities and positions
  - 6) Map indicating location of company
  - 7) Company Balance Sheet and Statements of Income Tax and Business Tax (Por Ngor Dor 50 and Por Ngor Dor 30) for latest year
  - 8) Alien Income Tax Return (Por Ngor Dor 91)
  - 9) Value Added Tax Registration (Por Ngor Dor 20)

***Only a single entry visa will be granted.***

- 2) Applicant taking up employment in Thailand with a company located in Thailand.

**Evidence required:**

- a) Letter of Invitation from Thai company stating rationale for employing/hiring applicant and objective(s) of visit.
- b) Copy of Contract of Employment with Thai company stating position and salary to be signed by authorised Director and to include Company Seal.
- c) Copy of corporate registration documents from Thai company including:-
  - 1) List of shareholders
  - 2) Business registration and licence.
  - 3) Company profile
  - 4) Details of business operation
  - 5) List of all foreign workers stating names, nationalities and positions
  - 6) Map indicating location of company
  - 7) Company Balance Sheet and Statements of Income Tax and Business Tax (Por Ngor Dor 50 and Por Ngor Dor 30) for latest year
  - 8) Alien Income Tax Return (Por Ngor Dor 91)
  - 9) Value Added Tax Registration (Por Ngor Dor 20)
  - 10) Copy of valid Work Permit (if applicable).

***Only a single entry visa will be granted.***

***Applicant or employer will need to arrange Extension of Stay or Work Permit as appropriate.***

3) Applicant wishing to be employed as a teacher in Thailand.

**Evidence required:**

- a) Letter from school in Thailand **addressed to Royal Thai Consulate at Hull** and signed by the school principal confirming acceptance of the applicant as a teacher.
- b) Copy of Contract of Employment between the school and the applicant **which must be signed by both parties.**
- c) Copy of school licence / registration certificate. **The school must be authorised by the Ministry of Education.**
- c) Copy of Teaching Qualifications/Certificates.
- d) Copy of:- **“ACPO International Child Protection Certificate”**

**OR**

**“Disclosure & Barring Service Certificate”**

which must show that there are:

**NO RECORDED CONVICTIONS / REPRIMANDS/ WARNINGS / CAUTIONS OR IMPENDING PROSECUTIONS**  
**Certificate must be no more than 3 months old.**

***Please note that only a single entry visa will be granted in these circumstances. Applicant or employer will need to arrange Extension of Stay or Work Permit as appropriate in Thailand.***

4) Applicant wishing to undertake an unpaid vocational training course in **diving** or **boxing** only.

**Evidence required:**

- a) Supporting Letter from course organisation.
- b) Copy of Business Registration Documents from Thai organisation.

***Please note that only a single entry visa will be granted in these circumstances. Applicant will need to arrange Extension of Stay as necessary in Thailand.***

5) Applicant wishing to attend a Business Conference or Trade Fair.

**Evidence required:**

- a) Supporting letter from Organisation arranging Conference/Trade Fair or from Exhibitor.
- b) Letter from employer confirming applicant wishes to attend Business Conference/Trade Fair.
- c) Copies of confirmed flights and hotel bookings.
- d) Copy of accommodation booking.

***Please note that only a single entry visa may be granted in these circumstances.***

## Category “ED”

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1) Studying in Thailand.

**Evidence required:**

- a) Supporting Letter from Thai School/College/University at which applicant will be studying.
- b) Copy of Registration Documents from School/College/University in Thailand.
- c) Supporting Letter from UK School/College/University for applicants who will be attending a Thai School/College/University as part of their course at their UK School/College/University.

***Please note that only a single entry visa may be granted. Applicant will need to arrange Extension of Stay as necessary in Thailand.***

**Persons undertaking a TEFL Course in Thailand do not require a visa for up to 30 days. If for a period of more than 30 days they will be granted only a single entry Tourist Visa.**

2) Taking part in a Work Study Course or Observation Tour in Thailand.

**Evidence required:**

- a) Supporting letter from Organisation/Institution where applicant will be attending.
- b) Copy of Registration Documents from Thai institution.

***Please note that a single entry visa may be granted in these circumstances.***

3) Participating in a Project or Seminar.

**Evidence required:**

- a) Supporting letter from Organisation arranging Project/Seminar.
- b) Copy of Registration Documents from Thai Organisation.

***Please note that a single entry visa may be granted in these circumstances.***

4) Studying as a Buddhist Monk.

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## Category “O”

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- 1) Married to a Thai national.

**Evidence required:**

- a) Copy of Original Thai Marriage Certificate (front and back).
- b) Copy of spouse's Thai ID Card (front and back)
- c) Copy of page of spouse's Thai Passport showing name and picture.
- d) Copy of latest 3 months Bank Statements (Thai and/or UK bank showing regular income. Bank Statements must include name and address of visa applicant and address on Bank Statements must be same as on Visa Application Form.

***Only a single entry visa may be granted in these circumstances. Applicant will need to arrange Extension of Stay as necessary in Thailand.***

- 2) Visiting spouse or parent who is working in Thailand.

**Evidence required**

- a) Copy of Marriage or Birth Certificate showing relationship.
- b) Copy of passport of person working in Thailand – page with photo and details
- c) Copy of “B” visa in passport of person working in Thailand.
- d) Copies of all pages (not blank ones) of valid Thai Work Permit.

***Only a single entry visa may be granted in these circumstances. Applicant will need to arrange Extension of Stay as necessary in Thailand.***

- 3) Visiting Thai child living in Thailand.

**Evidence required**

- e) Copy of Birth Certificate of child showing relationship.
- f) Proof of having Legal Custody of the child aged up to 18 years.

***Only a single entry visa may be granted in these circumstances. Applicant will need to arrange Extension of Stay as necessary in Thailand.***

- 4) Volunteer Work with NGO or Charity Organisation (not with Private Organisations).

**Evidence required:**

- a) Sponsor Letter from volunteer/charity organisation which must be registered in Thailand.

***Only a single entry visa can be granted in these circumstances. Applicant will need to arrange Extension of Stay as necessary in Thailand.***

- 5) Visiting Thailand as Pensioner aged 65 and over.

**Evidence required:**

- a) Current “DWP Pension Statement” showing receipt of UK State Pension (no minimum necessary) **or** copies of your latest 3 months bank statements showing you are receiving weekly or monthly pensions payments from the DWP (Department for Work & Pensions). In the case of only the husband or wife receiving a UK State Pension their partner can also be granted the same visa provided they present a copy of their marriage certificate.

***Only a single entry visa can be granted in these circumstances. Applicant will need to arrange Extension of Stay as necessary in Thailand.***

***PLEASE NOTE THAT IN ALL CASES PASSPORT SHOULD HAVE MINIMUM 6 MONTHS VALIDITY ON DATE OF ENTERING THAILAND.***